Village of New Milford - Board Meeting Minutes

Tuesday, October 13th, 2026

1. Call to Order – Roll Call

   Meeting called to order at 6:30 p.m. by President Timothy H. Owens

   IN ATTENDANCE: Timothy H. Owens, Deanna Rodgers, Wendy Roop, Ron Colvin, Eileen Owens, Jim Stevens, Adam Bunge, Theresa Merriman, Loraine Humphries, and Jessica Lang.

2. Pledge of Allegiance

3. Adoption of Agenda

4. Approval of Minutes

   Wendy Roop moved to approve the evening's agenda, seconded by Deanna Rodgers. The motion carried unanimously.

   1. Special Meeting Minutes – September 1st, 2026

      Loraine Humphries moved to approve September 1st, 2026, special meeting minutes, seconded by Deanna Rodgers. The motion carried with all present voting in favor.

   2. Board Meeting Minutes – September 8th, 2026

      Wendy Roop moved to approve September 8th, 2026, board meeting minutes, seconded by Loraine Humphries. The motion carried with all present voting in favor.

   3. Special Meeting Minutes – September 15th, 2026

      Deanna Rodgers moved to approve September 15th, 2026, special meeting minutes, seconded by Loraine Humphries. The motion carried with all present voting in favor.

   4. Committee Meeting Minutes – September 22nd, 2026

      Wendy Roop moved to approve September 22nd, 2026, committee meeting minutes, seconded by Deanna Rodgers. The motion carried with all present voting in favor.

   5. Approval of Financial Statement September 2026

      Deanna Rodgers moved to approve the September 2026 financial statement, seconded by Loraine Humphries. Before the vote, Theresa Merriman requested that the motion refer to management statements rather than financial statements, as she believed they did not meet financial statement criteria. She also noted that approving unaudited statements is not typical. Attorney Jim Stevens suggested using the term financial ledgers for future approvals. The motion carried with 5 votes in favor and 1 opposed.

A. Public Discussion

Daniel Atkinson asked the board about his property, including the required setback for a shed. Attorney Jim Stevens confirmed a 6-foot setback from the property line. Mr. Atkinson also asked about rules for storing “personal junk,” including ladders and other items behind his neighbor’s building. Mr. Stevens said the items described as “junk” would need to be verified. Mr. Atkinson also reported that he is removing a boat left at his residence by the recently removed squatter.

Jerry Farbo and Andromeda Gingrich reported on the success of the Trunk R’ Treat event and expressed interest in forming a committee to plan future community events for Christmas, Easter, and other seasonal celebrations.

B. President’s Report

1. Cottage Farm Stands

   President Owens shared a citizen’s letter expressing concerns about Samantha’s Stand, a Village farm stand, including setbacks, overnight hours and lighting, and wildlife taking unattended food. Board members received the letter for review and future discussion.

2. Approval of Stenstrom Contract Renewal: Snow/Ice Control & General Maintenance

   He presented the Snow and Ice Control and General Maintenance Services Agreement with Stenstrom Excavation & Blacktop Group, noting revisions to the termination clause concerning storage or transport of Village-purchased salt and review by Attorney Jim Stevens. Deanna Rodgers moved to approve the agreement, seconded by Wendy Roop. The motion carried unanimously. Stenstrom will receive an updated Village street map for its services.

3. Approval of Personal Touch Lawn Care Contract Renewal: Mowing & General Maintenance

   President Owens also presented the Renewal Contract for Mowing and General Maintenance with Personal Touch Lawn Care, unchanged from previous years. Wendy Roop moved to approve the contract, seconded by Loraine Humpries. The motion carried unanimously. Regarding Mr. Fritchen’s ongoing offers to purchase farmland for a tree farm, Attorney Jim Stevens advised him to submit a written offer specifying the intended area and compensation. A site survey is pending, and Mr. Stevens will organize a letter of intent. The October Committee Meeting will move from October 27th to October 26th because President Owens is unavailable on the original date. Compass Minerals has provided no further communication about purchasing additional salt; if needed, salt may be available from the county. Supplies for the November 3rd Midterm Elections will arrive at the Village on November 2nd, with Wendy Roop and Ron Colvin available to facilitate delivery. The Village received an IL-EPA notice concerning a request by the Winnebago Landfill North and South Units on Lindenwood Road for a significant permit modification to operate 2025 GCCS improvements. President Owens will seek further details.

C. Clerk's Report

Clerk Jessica Lang updated the board on Lauterbach & Amen's ongoing OSLAD grant audit, including submission of bid advertisements and original budget figures. The expenditure schedule is being prepared for submission, and Engineer Adam Bunge is assisting with change order documentation and IDNR approvals. Quarterly reports from the Rockford Park District remain pending, and Mrs. Lang has received no response to her inquiries about them. Attorney Jim Stevens asked whether the Village's auditing firm had submitted the Treasurer's report. Mrs. Lang will follow up to confirm submission.

D. Engineer's Report

Engineer Adam Bunge confirmed completion of the 2026 street projects on Bibury Drive, Stanton Avenue, and Sheridan Drive, the 10th Street Patch, and the Alamo Pond Dredging. Following a site review, a final punch list is being prepared for the Contractor. Easements for the Harrisville Sanitation project have been adjusted to meet FRSA requests, and surveyors are preparing easement plats for Maggio's review and approval. Sanitary sewer and manhole relocation is being coordinated to meet FRSA and County requests. The roadway is also being revised to provide FRSA's requested access, with HMA pavement planned to end at the township-owned lot.

E. Attorney's Report

1. Approval of revisions to Solicitation Ordinance

   Attorney Jim Steven provided revised ordinances for board review and Committee discussion: Chapter 2 addresses President and Trustee compensation, and Chapter 11 addresses solicitation in the Village. Mr. Stevens reported that attorney Jim Rodriguez contacted him on behalf of a client proposing a battery storage facility on one acre near Beltline and Southbend Road. Further details are pending.

2. Approval of revisions to Chapter 2, Administration

   An annexation request has been received from David Hightower of 1985 Will James Road. His petition will be included with other Rotary Road properties scheduled for annexation into the Village in December. Mr. Stevens informed the board he will be unavailable for the November Board Meeting and would request that his colleague, Doug Henry, attend in his absence.

F. Monthly Expenditures

1. Review and Authorization of September 2026 Invoices

   Loraine Humphries motioned to pay the invoices for the Village in the amount of $38,988.07, seconded by Deanna Rodgers. All present voted unanimously; motion carried.

G. Public Works, Safety and Ordinance

1. Wendy Roop: Police Report

Wendy Roop reported that the Winnebago County Sheriff's Department patrolled the village in the month of September for 64.07 hours, averaging 2.51 hours per day.

2. Fire Department Report

   Greg Tucker reported that the Fire Department responded to multiple calls in September, including welfare checks, car accidents, and medical emergencies. No reason was listed for 34 of the calls.

H. Adjournment

There being no further business to come before the board, Wendy Roop initiated the motion for adjournment, seconded by Loraine Humphries. All present voted unanimously; motion carried.

Meeting adjourned at 7:46 p.m.
Transcribed 10/15/2026 by Jessica Lang, Clerk