Village of New Milford – Committee Meeting Minutes

Tuesday, April 22, 2025

Meeting called to order at 6:30 pm by President Timothy H. Owens

IN ATTENDANCE:

Timothy H. Owens, Jessica Lang, Eileen Owens, Deanna Rodgers, Wendy Roop, Julie Wagner, Dan Wolf, Jim Stevens and Adam Bunge. Ron Colvin absent.

APPROVAL OF AGENDA:

A motion by Eileen Owens, seconded by Deanna Rodgers to adopt the agenda. All present voted in favor, motion carried.

PUBLIC DISCUSSION:

Mark Farbo asked about the Victory Park grand opening celebration. President Owens informed him that celebration details would be discussed during meeting and that any questions could be asked during that time.

PRESIDENT'S REPORT:

President Owens informed the board that the grand opening celebration at Victory Park is scheduled for June 7th from 11am to 1pm. Crafters and entertainment vendors are being invited. Mark Farbo presented to the board that Unicorn Fluff Candy Company would like to donate their time and provide free cotton candy during the duration of the event. President Owens informed the board that regular maintenance of the AC system at the village will take place once the weather temperature permits. Contacts are being made for possible investments with Holcomb Bank. Rockford Park District is assisting with pavilion rentals and will be providing reservation documents that will be accessible online via the Village website once available. President Owens also thanked Julie Wagner and Dan Wolf for their years of service on the board.

CLERK'S REPORT:

An audit manager from Lauterbach & Amen LLC joined the meeting via Skype to review 2024 audit. All financial statements disclosures were found to be neutral, consistent and clear, and no significant difficulties were found while completing the audit. Jessica Lang, clerk, informed the board that she is in the process of being assigned as the new Entity Administrator for the Village with SAM.gov. All requested paperwork has been fulfilled, notarized and submitted and is currently awaiting approval.

ENGINEER'S REPORT:

Adam Bunge informed the board that DPI was out at Victory Park to address their punch list items with a CES inspector. Rock Roads also met with Mr. Bunge at Cherokee Hills retention pond to evaluate grass growth and erosion issues. Fertilization work will take immediately to help with grass growth, but rip rap rock is recommended to be installed to slow down the water flow and decrease erosion. 25 more lots are to be staked out at the Sunrise mobile home park.

ATTORNEY'S REPORT:

Jim Stevens reports that him and President Owens will be having a meeting with the developer of a solar farm to discuss use of the 62 acres they are interested in developing.

TRUSTEES REPORT:

Deanna Rodgers will be looking into possible entertainment for the Victory Park grand opening. Dan Wolf will be providing Jim Stevens with the ordinance information that he has been compiling to further establish future hunting and gun ordinances in the Village. Eileen Owens informed the board that she was requested by an individual to provide the financial records of the Village from 2020-2025. Jim Stevens will assist with acquiring this information. She is also in the process of creating keychains to give away at the Victory Park grand opening. Wendy Roop informed the board that Representative West would not be able to attend the grand opening but would be sending someone in their place. Julie Wagner asked the board what Holcomb bank could provide for the grand opening and offered to advertise the celebration information on their sign.

There being no further business to come before the committee, a motion to adjourn by Wendy Roop was made, second by Deanna Rodgers. All present voted in favor. The meeting was adjourned at 7:30 pm.

Transcribed 04/23/2025 by Jessica Lang.