Village of New Milford - Board Meeting Minutes

Tuesday, November 11, 2025

Meeting called to order at 6:30 p.m. by President Timothy H. Owens

IN ATTENDANCE:

Timothy H. Owens, Eileen Owens, Ronald Colvin, Wendy Roop, Deanna Rodgers, Doug Henry, Adam Bunge, Theresa Merriman, Loraine Humphries and Jessica Lang. Attorney Jim Stevens absent.

Wendy Roop initiated the motion to accept the evening's agenda, seconded by Loraine Humphries. Motion passed unanimously.

Wendy Roop initiated the motion to approve October 14, 2025, board meeting minutes, seconded by Ron Colvin. All present voted unanimously; motion carried. Deanna Rodgers made a motion to approve the minutes from the special meeting held on October 27, 2025, seconded by Loraine Humphries. All present voted unanimously; motion carried. Loraine Humphries initiated the motion to approve the October 27, 2025, committee meeting minutes, seconded by Deanna Rodgers. All present voted unanimously; motion carried. Wendy Roop made the motion to accept the October 2025 financial statement, seconded by Deanna Rodgers. All present voted unanimously; motion carried.

Resident Andromeda Gingrich approached the board requesting financial assistance for the community Toddler Time program she hosts at the fire department, specifically for the rental fee which costs her $200 month. Chief Schaben will discuss lowering the rental cost with their board at their upcoming meeting. The Neighborhood Watch will consider contributing to the rental cost once a determination is made.

President Owens informed the board that he would like to add annual salary increases to the ordinance for board trustees, as well as a Christmas bonus for the trustees to thank them for their work during the year. These will be considered for next year's appropriation ordinance. Victory Park pickle ball court, porta potty, and water fountain will be closed for the season by November 27, 2025. Semis are no longer parked in the street on Stanton Avenue, but some are still parked in driveways. Attorney Jim Stevens to be notified. President Owens asked that Engineer Adam Bunge investigate a section of unpaved road on 10th street. President Owens also presented a request for a class B, C, & K liquor license for the business expansion at New Milford Express. Wendy Roop made the motion to approve, seconded by Deanna Rodgers. All present voted unanimously; motion carried.

Clerk Jessica Lang had no new updates for the board.

Engineer Adam Bunge informed the board that the overlay on 10th street is complete and that he will be looking into the reason for the unpaved section. He also provided directions on how to winterize the water fountain at Victory Park.

Attorney Doug Henry, acting on behalf of Attorney Jim Stevens, addressed the board requesting the approval of the Stanton Avenue No Parking Ordinance, Wendy Roop made the motion to approve, seconded by Deanna Rodgers. The motion passed unanimously.

Attorney Henry also requested approval for the building code ordinance which would coincide with Winnebago County's current building code and any future changes. Ron Colvin made the motion to approve, seconded by Loraine Humphries. The motion passed unanimously.

Eileen Owens initiated the motion to pay the bills for the Village in the amount of $23,874.94, seconded by Deanna Rodgers. All present voted unanimously; motion carried.

Wendy Roop presented the police report from the Winnebago County Sheriff's Department. In October, officers conducted patrols in the Village averaging 1.9 hours per day, 61 hours in total.

Fire Chief Scott Schaben informed the board that the Winnebago County Landfill has closed Harrisville Road.

There being no further business to come before the board, Wendy Roop initiated the motion for adjournment, seconded by Deanna Rodgers. All present voted unanimously; motion carried.

Transcribed 11/12/2025 by Jessica Lang, Clerk.