Village of New Milford - Board Meeting Minutes

Tuesday, October 14, 2025

Meeting called to order at 6:30 p.m. by President Timothy H. Owens

IN ATTENDANCE:

Timothy H. Owens, Eileen Owens, Ronald Colvin, Wendy Roop, Deanna Rodgers, Jim Stevens, Adam Bunge, Theresa Merriman, Loraine Humphries and Jessica Lang.

Loraine Humphries was sworn in to the board of trustees.

Wendy Roop initiated the motion to accept the evening's agenda, seconded by Eileen Owens. Motion passed unanimously.

Wendy Roop initiated the motion to approve September 9, 2025, board meeting minutes, seconded by Deanna Rodgers. All present voted unanimously; motion carried. Wendy Roop made a motion to approve the minutes from the special meeting held on September 23, 2025. The motion was seconded by Deanna Rodgers. All present voted unanimously; motion carried. Deanna Rodgers initiated the motion to approve the September 2025 financial statement, seconded by Loraine Humphries. All present voted unanimously; motion carried.

Tom Hilbert with the Winnebago County landfill addressed the board seeking approval to install road closure signs and gates leading to the facility on Harrisville Road. Permission was granted.

Resident Branico Klaswoa discussed his tractor ordinance violation with the board. He was told that certified notices were sent, and a special meeting was held, but the board chose to uphold the ordinance and ban street parking on Stanton. Mr. Klaswoa plans to review his rights and follow up.

Mazen Abou Ltaif, owner of the recently burned car lot on 11th Street, spoke to the board about buying 6558 11th Street in New Milford. He plans to improve the property for business use but will need a special use permit. Attorney Jim Stevens said zoning approval could take three months.

President Owens asked the board to decide on Wolf Bros Tree Service's $2850 quote for tree removal on Ryberg Road. Wendy Roop moved to accept the quote, seconded by Ron Colvin. The motion passed unanimously.

President Owens then asked the board to decide on the application for a special use permit for a chicken coup at 6033 Alamo Drive. Deanna Rodgers moved to accept the application, seconded by Ron Colvin. The motion passed unanimously.

President Owens informed the board that he has not yet received further information regarding the workman's compensation policy to be added to the village's current insurance policy and will be reaching out to them. Efforts are still being made to remove graffiti from the pickle ball courts in Victory Park. The current lease holder of the farmland would like to renew his lease for next year. The next committee meeting will be held on October 27th instead of October 28th.

Clerk Jessica Lang had no new updates for the board.

Engineer Adam Bunge presented to the board with the change order requests for the inlet repair at 6119 Alamo Drive in the amount of $8100.00. Deanna Rodgers made the motion to accept, seconded by Loraine Humphries. The motion passed unanimously.

Mr. Bunge then asked the board to decide on the change order request for the 10th street overlay project. Deanna Rodgers moved to accept request 2B in the amount of $10,066.00, seconded by Ron Colvin. The motion passed unanimously.

Attorney Jim Stevens requested approval of the map amendment ordinance for the property at 2170 New Milford School Road. Loraine Humphries made the motion to approve, seconded by Wendy Roop. The motion passed unanimously.

Attorney Stevens also informed the board that the forceful annexations will be addressed in December. A petition is also pending for annexation of the property at 3527 Baxter Road. An ordinance for a no parking sign on Stanton will be drafted for approval at a special meeting on October 27th.

Wendy Roop initiated the motion to pay the bills for the Village in the amount of $22,828.73, seconded by Eileen Owens. All present voted unanimously; motion carried.

Wendy Roop presented the police report from the Winnebago County Sheriff's Department. In September, officers conducted patrols in the Village averaging 1.5 hours per day, which included 11 traffic stops as well as other various miscellaneous calls.

Fire Chief Scott Schaben informed the board that their Fire Prevention week open house event was very successful, and they plan to organize the event again next year.

There being no further business to come before the board, Wendy Roop initiated the motion for adjournment, seconded by Deanna Rodgers. All present voted unanimously; motion carried.

Transcribed 10/15/2025 by Jessica Lang, Clerk.