Village of New Milford – Committee Meeting Minutes

Tuesday, September 22nd, 2026

1. Call to Order – Roll Call

Meeting called to order at 6:30 p.m. by President Timothy H. Owens

IN ATTENDANCE: Timothy H. Owens, Deanna Rodgers, Wendy Roop, Ron Colvin, Eileen Owens, Theresa Merriman, Jim Stevens, Adam Bunge, Loraine Humphries, and Jessica Lang.

2. Pledge of Allegiance

3. Adoption of Agenda

Eileen Owens motioned to approve the evening's agenda, seconded by Wendy Roop. Motion passed unanimously.

4. Public Discussion

Daniel Atkinson addressed the board to provide further updates on his property, including the successful eviction of squatters. He also inquired about obtaining building permits.

Greg Tucker of Personal Touch Lawn Care provided a new contract. He states no changes have been made from the previous contract and is seeking a 3-year extension.

Andromeda Brighten provided updates to the board for the Trunk r' Treat event on October 10th. She is also coordinating with the owners of Unicorn Fluff to create a flyer to advertise vendors.

Representatives from Trajectory Energy, South Pasture Solar, presented a check for $37,500 to benefit the village. This payment is the remainder of a $50,000 commitment made for the solar farm development. February is anticipated to be when the solar farm becomes operational. Residents of New Milford are able to sign up for solar energy subscriptions for energy discounts. Representatives from IGS will be door-knocking neighborhoods to help with information and sign up if they choose to.

A. President's Report: Tim Owens

President Owens reviewed the schedule for the October 10th community fire prevention event. A meeting with the owner of 6347 11th Street is pending to discuss ordinance violations and assist with compliance. Victory Park will be winterized on October 15th. The owner of 109 Mitchell followed up about a shed installed in violation of Village ordinance. The owner stated that the mobile home park's previous manager had approved the shed; President Owens explained that a permit was required. The owner does not wish to remove it. Mike Fritchen offered to purchase 10 acres of Village-owned land for $10,000 per acre. Jim Stevens advised that an offer to purchase and a land survey must be completed. FourRivers requested permission to run the sewer line along the east side of Harrisville. The work requires an easement agreement with Marty Maggio, who has agreed. The project is expected to go out for bid in January. Warren Newman contacted President Owens about installing a culvert on

the east side of Harrisville for semi-truck traffic. Winnebago County was notified that funding for the Harrisville sanitation project will not be needed until spring. Board members were asked to volunteer after the October 26th committee meeting to help set up for the November 3rd election. President Owens is seeking additional salt from Compass Minerals, but shortages are limiting availability. Salt can be obtained from Winnebago County if necessary; however, the Village has requested additional salt under its contract with Stenstrom. After reviewing information Mr. Stefonwicz presented at the September 15th special meeting, board members asked Jim Stevens for guidance on addressing their concerns. Mr. Stevens recommended retaining additional counsel with environmental law expertise. He offered to work with the selected counsel and assist throughout the process. Trees Forever contacted the Village about potential tree grants and was invited to attend a future board meeting.

B. Clerk's Report: Jessica Lang

Clerk Jessica Lang had no updates to provide.

C. Engineer's Report: Adam Bunge

Engineer Adam Bungee informed the board that paving has been completed for the 2026 street projects. Updates are pending from Rock Roads for when work on the 10th Street patch and Alamo pond dredging will begin. Mr. Bungee is also assisting Jessica Lang with collecting missing documents requested by Lauterbach & Amen for the OSLAD grant. Mrs. Lang informed the board that the documents requested by the auditor have not been generated by the Village and were under the impression that they were being developed by the Park District, but no further communication has been provided.

D. Attorney's Report: Jim Stevens

Attorney Jim Stevens informed the board that the Village has a solicitation ordinance that is similar to Winnebago County, but does not have a definition section; license cost is only $3-$5 and requires clerk involvement to collect and register. An application process is being considered, as well as time restraints and a license cost increase to $50. Attorney Stevens will draft the ordinance for future approval.

E. Trustee Reports

1. Deanna Rodgers

   Deanna Rodgers suggested a 3-month schedule for refilling salt in the recently installed softener system. She also inquired about what food and drinks, or other supplies, would be needed for the movie night.
2. Eileen Owens

   Eileen Owens presented proposed revisions to Chapter 2 of the Village Code of Ordinances, including salary increases for the President and Trustees. Board members noted that the President's time and effort should be recognized with an increase of $400 per meeting attended. Trustees would receive $210 per meeting attended, with a 3% annual increase. The board also discussed forming special committees to address specific topics, with members appointed by the Village President. Jessica Lang asked board members to email her their committee preferences. The public-comment period would increase from three to five minutes. Trustees could attend meetings by teleconference when permitted under ADA guidelines or when required by medical

needs or business travel. The ordinance would also be updated to reflect changes to the Clerk's salary and responsibilities. A draft ordinance will be submitted for approval.

3. Ron Colvin

   Ron Colvin inquired about adding signage for voters to be redirected from the fire station to the Village Hall for voting on November 3rd. He also suggested replacing lightbulbs and making updates in preparation for voting.

4. Theresa Merriman

   Theresa Merriman informed the board that she is reviewing Chapter 4 of the Code of Ordinances, which addresses liquor licenses. She will present her proposed revisions at a board meeting before committee discussion. She also received draft investment and fund balance policies from the auditor and will revise them for submission. Mrs. Merriman asked that the raffle applications she had submitted be returned for destruction because they contained personally identifiable information. Jessica Lang apologized and explained that applications are not normally presented to the board for approval. However, because Mrs. Merriman had requested that the matter be added to the agenda, the application was included in the board packet for reference.

5. Loraine Humphries

   Loraine Humphries requested an updated copy of the code of ordinances. She also inquired on having an ordinance violation notice being sent regarding off-leash animals in the village. Mrs. Lang requested that Mrs. Humphries submit the information to her via email for the letter to be sent out.

F. Adjournment

There being no further business to come before the board, Deanna Rodgers motioned for adjournment, seconded by Loraine Humphries. All present voted unanimously; motion carried.

Meeting adjourned at 8:33 p.m.

Transcribed 09/24/2026 by Jessica Lang, Clerk.