Village of New Milford - Board Meeting Minutes

Tuesday, September 8th, 2026

1. Call to Order – Roll Call

Meeting called to order at 6:30 p.m. by President Timothy H. Owens

IN ATTENDANCE: Timothy H. Owens, Deanna Rodgers, Wendy Roop, Ron Colvin, Eileen Owens, Jim Stevens, Theresa Merriman, Loraine Humphries, and Jessica Lang. Engineer Adam Bunge was absent.

2. Pledge of Allegiance

3. Adoption of Agenda

4. Approval of Minutes

Loraine Humphries motioned to approve the evening's agenda, seconded by Deanna Rodgers. Motion passed unanimously.

1. Board Meeting Minutes – August 11th, 2026

   Wendy Roop motioned to approve August 11th, 2026, board meeting minutes, seconded by Ron Colvin. All present voted unanimously; motion carried.
2. Committee Meeting Minutes – August 25th, 2026

   Wendy Roop motioned to approve August 25th, 2026, committee meeting minutes, seconded by Deanna Rodgers. All present voted unanimously; motion carried.

5. Approval of Financial Statement August 2026

Wendy Roop motioned to approve the financial statement for August 2026, seconded by Loraine Humphries. All present voted unanimously; motion carried.

A. Public Discussion

Mike Fritchen expressed continued interest in buying 10 acres of Village land for an evergreen tree farm and presented a site map. A tree farmer for 50 years, he plans to use the land for the farm and wildlife habitat. Because the site borders the ESA Solar Farm, the board discussed trees in the drainage ditch. ESA's Luis Gonzalez said ESA would clear and maintain the ditch.

Daniel Atkinson updated the board on removing squatters from his property and asked about placing a 40-foot container in his driveway for two months to store tools and construction materials. Jim Stevens said a permit and site plan are required. Mr. Atkinson also asked about holding a yard sale.

Ernie and Anita Turner asked about construction near the Leonard Road pump house. Ron Colvin said site workers told him they were installing water filtration units.

B. President's Report

1. Updates at 6347 11th Street

President Owens reported on ordinance violations at 6347 11th Street. His inspection found that many items had been removed, but several inoperable vehicles remained on the property. He and Mr. Stevens will meet with the owner to determine the steps needed for compliance.

2. Stenstrom Contract Renewal

   Contract renewal negotiations with Stenstrom are ongoing. President Owens wants the new contract to clearly define the services Stenstrom will provide and the salt the Village will supply. Stenstrom is seeking another three-year street plowing and salting contract.

3. Personal Touch Lawn Care Contract

   Greg Tucker of Personal Touch Lawn Care, which provides mowing and maintenance throughout the Village, is also seeking a contract extension.

The Village received an application to rent the Victory Park Pavilion on September 20 from 9 a.m. to 5 p.m. Security cameras were successfully installed at Village Hall to monitor the outdoor perimeter. President Owens also reported several resident complaints about construction in Sheridan Grove. C.E.S. tagged mailboxes, and he requested that the notices also be posted on the Village website and Neighborhood Watch Facebook page.

C. Clerk's Report

Clerk Jessica Lang reported that she continues to submit documents requested by Lauterbach & Amen, LLP for the OSLAD grant audit. The prior fiscal year's audit has also been submitted and is underway.

1. Raffle Application: New Mill Tap

   Mrs. Lang presented New Mill Tap's raffle permit application, submitted by Therisa Merriman. Mrs. Merriman explained that it continues the original Queen of Hearts raffle application approved by Winnebago County. Loraine Humphries moved to approve the application, seconded by Deanna Rodgers. The motion passed with five votes in favor and one abstention.

D. Engineer's Report

Engineer Adam Bunge was absent but submitted a memo reporting that Rock Roads had begun curb removal and replacement on Bibury Drive, Stanton Avenue, and Sheridan Drive. Notices have been distributed, with additional notices to follow as milling and paving are scheduled. Adam and Kevin Bunge also met with FRSA to discuss the Harrisville Road sewer basin alignment. Adam is working with Carlos on a sanitary easement exhibit as they design the sewer to meet the County's expectations for future development.

E. Attorney's Report

1. Approval of Special Use Permit: ESA Solar Farm on Vacant Parcel, 11th St., Rockford, IL PIN 15-25-126-005

   Attorney Jim Steven presented Ordinance 2026-24 for approval of a special use permit to ESA/SDG IL DG LLC to permit the development of a solar farm on vacant parcel, 11th St., Rockford, IL PIN 15-25-126-005. Deanna Rodgers motioned to approve, seconded by Loraine Humphries. All present voted in favor; motion passed.

2. Approval of Variance: 8-Foot-High Fence, Perimeter of ESA Solar Farm on Vacant Parcel, 11th St., Rockford, IL PIN 15-25-126-005

Ordinance 2026-25 was presented for approval of variance for a 8-foot-high fence around the perimeter of the ESA solar farm on vacant parcel, 11th St, Rockford, IL PIN 15-25-126-005. Deanna Rodgers motioned to approve, seconded by Loraine Humphries. All present voted in favor; motion passed.

3. Ordinance Authorizing the execution of a Development Agreement with ESA regarding a Solar Farm

   Ordinance 2026-26 was presented, authorizing the execution of the Development Agreement with ESA regarding the solar farm. Wendy Roop motioned to approve, seconded by Loraine Humphries. All present voted in favor; motion passed.

4. Ordinance Granting a Variance to allow a farm stand and the sale of baked goods and drinks in an R-1 One Family Residential District, 2560 Barberry Drive

   Ordinance 2026-27 granting a variance to allow a farm stand and the sale of baked goods and drinks in an R-1 One Family Residential District at 2560 Barberry Dr. This variance proposes approval for 2 years; the stand be 10ft back from the curb, the petitioner must collect and pay sales tax on products sold, and must maintain a cottage foods license with Winnebago County. After deliberation that included taking into consideration complaints regarding traffic flow in the area, community impact, and petitioner Samantha Mendez's long-term business goals, the board approved the variance for 2 years. Deanna Rodgers motioned to approve, seconded by Wendy Roop. The motion passed with 5 votes in favor and one abstention.

F. Monthly Expenditures

Deanna Rodgers motioned to pay the invoices for the Village in the amount of $112,522.76, seconded by Ron Colvin. All present voted unanimously; motion carried.

G. Public Works, Safety and Ordinance

1. Wendy Roop: Police Report

   Wendy Roop reported that the Winnebago County Sheriff's Department patrolled the village in the month of August for 51.33 hrs., averaging 1.62 hours per day.

H. Adjournment

There being no further business to come before the board, Wendy Roop initiated the motion for adjournment, seconded by Deanna Rodgers. All present voted unanimously; motion carried.

Meeting adjourned at 7:43 p.m.
Transcribed 09/10/2026 by Jessica Lang, Clerk