# Village of New Milford - Board Meeting Minutes

Tuesday, August 12, 2025

Meeting called to order at 6:32 p.m. by President Timothy H. Owens

**IN ATTENDANCE:**

Timothy H. Owens, Eileen Owens, Theresa Merriman, Ronald Colvin, Wendy Roop, Deanna Rodgers, Jim Stevens, Adam Bunge, and Jessica Lang.

Wendy Roop initiated the motion to accept the evening's agenda, seconded by Eileen Owens. Motion passed unanimously.

Deanna Rodgers initiated the motion to approve the July 8, 2025 board meeting minutes, seconded by Wendy Roop. All present voted unanimously; motion carried. Deanna Rodgers initiated the motion to approve the July 22, 2025 committee meeting minutes, seconded by Wendy Roop. All present voted unanimously; motion carried.

Deanna Rodgers initiated the motion to approve the July 2025 financial statement, seconded by Ron Colvin. All present voted unanimously; motion carried.

Resident and ZBA member Lorraine Humphries addressed the board requesting to be considered for the open seat on the Village board. Resident Eric Jackson addressed the board to also be considered for the open position. President Timothy Owens informed the board that although filling the seat on the board is important, the multiple open positions on the ZBA are of priority to be filled at this time.

President Timothy Owens addressed the board for a motion to pay the balance to Railside Insurance for the Village's insurance policy of $4369.00. Deanna Rodgers initiated the motion, seconded by Ron Colvin. All present voted unanimously; motion carried. President Owens also requested of the board a motion to accept the workman's compensation policy, also provided by Railside Insurance, in the amount of $515. Ron Colvin initiated the motion, seconded by Wendy Roop. All present voted unanimously; motion carried. President Owens informed the board that with the completion of the Victory Park project, the remaining balances with C.E.S. need to be paid in order to close out the OSLAD grant. President Owens requested a motion to pay the remaining balance to C.E.S. in the amount of $28,667.65. Wendy Roop initiated the motion, seconded by Eileen Owens. All present voted unanimously; motion carried. President Owens informed the board that the letters for various violations in the village have been sent out and that a special meeting has been scheduled to be held on Tuesday, August 19th at 6:30, to invite those in violation to discuss possible solution. This meeting will be held in the community room of the Fire Department. President Owens notified the board that the signs previously purchased from Fast Signs need to be installed to their respective locations, while one needs to be relocated completely. Greg Tucker will be in contact with President Owens to determine logistics of their installation.

Clerk Jessica Lang informed the board that she met with the village auditors Lauterbach & Amen, LLC to discuss the audit and is waiting on their list of required documents that will need to be submitted in the next audit. Ms. Lang also informed the board that the ARPA report appears to already have been filed by the previous clerk and is following up with the treasury in regards to the late notice previously received.

Engineer Adam Bunge informed the board that he received 2 bids for the 10th street overlay and submitted their recommendations for board review. Theresa Merriman motioned to accept the proposal from Rock Roads, seconded by Deanna Rodgers. All present voted unanimously; motion carried.

Attorney Jim Stevens Jim Stevens informed the board that ordinance for the 1%  grocery tax is due to expire and needs to be submitted to the state by October 1, 2025. Deanna Rodgers initiated the motion to keep the tax, seconded by Eileen Owens. All present voted unanimously; motion carried. Mr. Stevens then presented to the board the map amendment for the property at 2170 New Milford School Road. The ZBA recently approved the zoning to residential. Wendy Roop initiated the motion to approve, seconded by Deanna Rodgers. All present voted unanimously; motion carried. Mr. Stevens informed the board that the South Pasture Solar Farm on Ryberg Road requested changes for the solar farm to be operational for the term of the lease. There being no objections from the board, Mr. Stevens will have a new ordinance to be voted on during the September board meeting to reflect these changes.

Eileen Owens initiated for motion to pay the bills for the Village in the amount of $38,913.00, seconded by Ron Colvin. All present voted unanimously; motion carried.

Wendy Roop presented the police report from the Winnebago County Sheriff's Department. Officers patrolled the Village for 44.2 hours in July, averaging 1.42 hours per day. This included 20 traffic stops, 4 disorderly conducts, 10 medical assistants, 6 welfare checks and other miscellaneous calls.

Fire Chief Scott Schaben informed the board that they now have 42 active personnel on staff and are in the process of getting enough gear for these new hires.

Trustee Eileen Owens proposed to the board new rental costs for the Victory Park Pavillion. These costs include a $50 refundable cleaning deposit. The proposed cost was $150 for non-residents and $125 for residents. Deanna Rodgers made the motion to accept, seconded by Wendy Roop. All present voted unanimously; motion carried.

There being no further business to come before the board, motion for adjournment was made by Deanna Rodgers, seconded by Ron Colvin. All present voted unanimously; motion carried. Meeting adjourned at 7:34 p.m.

Transcribed 08/13/2025 by Jessica Lang, Clerk.