Village of New Milford – Committee Meeting Minutes

Tuesday, January 28, 2025

Meeting called to order at 6:30 pm by President Timothy H. Owens

IN ATTENDANCE:

Timothy H. Owens, Jessica Lang, Ron Colvin, Eileen Owens, Deanna Rodgers, Wendy Roop, Julie Wagner, Dan Wolf, and Adam Bunge. Attorney Jim Stevens absent.

APPROVAL OF AGENDA:

A motion by Julie Wagner, second by Ron Colvin to adopt the agenda, motion carried. All present voted in favor.

PUBLIC DISCUSSION:

None.

PRESIDENT'S REPORT:

President Timothy H. Owens reports continued research into how the village can go forward with non-ag residents housing chickens on their property. A special use permit is being considered which would require certain guidelines such as coup structures and the number of chickens allowed to be followed. The village window cleaning contract with Sun-Beam window cleaning for village hall is to be reviewed to determine terms of service in the future. The Rockford Park District will help request an extension of the project agreement for Victory Park. Concerns regarding this grant were discussed due to the current government freeze on grant funding. The park district will also be helping with the grand opening event to be held in the spring. New business cards will be provided to the board of trustees. Brush piles from previous projects will be burned once the weather permits. The fire department will be notified at that time. The strip mall owner is interested in purchasing property or land for development, but this is not certain.

CLERK'S REPORT:

Jessica Lang reports data transfer of the bookkeeping from CYMA to QuickBooks is in progress. Debbie Lang from the Village of Malta is assisting with this transfer and preparing tax forms for board members. Concerns over late fees being applied to village bills due to meeting dates were also discussed.

ENGINEER'S REPORT:

Adam Bunge reports that Fast Signs will be out with the final village signs at the end of February. They are also not willing to help relocate the sign near Harrisville Road or provide credit for the 2 signs previously damaged. Contract to be reviewed for resolution. Streets are being reviewed for improvements. Previous estimates have increased by 30-40% due to inflation. Projects needing the most work will have priority. CES requests billing for unbilled services on the Victory Park project that were outside the original budget due to unforeseen complications. Actions are being taken to update village zoning maps to include new annexations.

ATTORNEY'S REPORT:

None.

TRUSTESS REPORT:

Deanna Rodgers reports a Neighborhood Watch meeting is scheduled for February 20th at 6:30 at Village Hall. Activities for the opening day celebration at Victory Park are being considered. Dan Wolf would like the board to consider adding solar panels at Victory Park to provide lighting and power outlets. Eileen Owens is continuing to review ordinances for updating to reflect the village's current needs. She brought to the board for consideration whether the clerk should be included in the current meeting absentee policy which states trustees are allowed 2 excused absences per year. It was decided not to include the clerk in this ordinance as it is possible to record meetings and forward those recordings to the clerk to write the minutes. Ronald Colvin has updated the village sign and will be looking into a new laptop to purchase. Wendy Roop provided a quote from Satellite Industries Inc for a handicap accessible portable toilet for Victory Park. Placement to be determined. Julie Wagner had no current updates to report.

There being no further business to come before the committee, a motion to adjourn by Wendy Roop was made, second by Dan Wolf. All present voted in favor. The meeting was adjourned at 7:15pm.

Transcribed 01/29/2025 by Jessica Lang.