Village of New Milford – Committee Meeting Minutes

Tuesday, August 25th, 2026

1. Call to Order – Roll Call

Meeting called to order at 6:30 p.m. by President Timothy H. Owens

IN ATTENDANCE: Timothy H. Owens, Deanna Rodgers, Wendy Roop, Ron Colvin, Eileen Owens, Jim Stevens, Adam Bunge, Loraine Humphries, and Jessica Lang. Theresa Merriman absent.

3. Adoption of Agenda

Wendy Roop motioned to approve the evening's agenda, seconded by Deanna Rodgers. Motion passed unanimously.

4. Public Discussion

A. President's Report: Tim Owens

President Owens informed the board that ZBA member Jim Smith recently had a family tragedy, and he would like to send a card or flowers to express condolences from the board. The ZBA will meet on Thursday, August 27th at 6:30 p.m. with new ZBA President Eric Jackson. The property owner at 6347 11th St. addressed the board regarding ordinance violations and their actions to reach compliance. Attorney Jim Stevens confirmed he had been by the property and observed improvements. Pending lawsuits filed will be dropped once compliance has been reached. Complaints have been received regarding a farm stand in Sheridan Grove due to the farm stand being located in the right-of-way. There have also been concerns over a possible public event being planned to be held in the front yard of their residential property. President Owens and Attorney Stevens will be reaching out to the owner for a meeting. Schedule for winterization of Victory Park water fountain and port-a-potty is being determined. Complaints have been received of a semi being parked periodically in the Sheridan Grove subdivision. Construction is set to begin on Ryberg Rd Solar Farm. Workman's Comp policy is coming due and will be included in the expenses for approval at the September board meeting. President Owens proposed the purchase of security cameras for Village Hall; the board agreed.

B. Clerk's Report: Jessica Lang

Clerk Jessica Lang informed the board that she is continuing to work with Lauterbach & Amen to provide missing documents needed for completion of the audit required to receive OSLAD grant funds. Final preparation is also being made for submission of the Village's yearly financial audit, which is scheduled to be submitted August 31st.

C. Engineer's Report: Adam Bunge

Engineer Adam Bungee confirmed that RockRoads will begin work on road projects the week of Labor Day. A utility permit is pending with IDOT to fix a patch on South Bend. Details for fixing a concrete road patch in Mancuso Village mobile home park were submitted to Claudia Mendola. After meeting with FourRivers and Winnebago County regarding placement of the sewer on Harrisville Road, new exhibits are being prepared for

review, which would include an easement from Maggio. This will likely push the start of construction to Spring 2027.

D. Attorney's Report: Jim Stevens

Attorney Jim Stevens informed the board that he received a payment from Mr. Peters for $1500, and he is ordered to pay $500 per month on his balance of $3,200.00. He also provided updates on corrections to recently passed ordinance numbers.

E. Trustee Reports

1. Deanna Rodgers

Deanna Rodgers received a complaint regarding work at the pump station on Leonard Road and what work was being done. Ron Colvin confirmed that they are installing water filtration units. Mrs. Rodgers also confirmed that Home Environment Center has been scheduled for installation of the water treatment system at the Village on August 31st. She is also in the process of creating flyers for the October movie night.

2. Eileen Owens: Review of Ordinance Chapter 2, Administration

Eileen Owens presented to the board her findings for updates to Chapter 2, Administration ordinance, including updates to President, Trustee, and Clerk salaries, expense reimbursements, re-evaluation of committees, and meeting structures. Trustees will review and discuss at the September Committee meeting.

3. Ron Colvin

Ron Colvin provided updates to the Village Hall sign, including notice of the local School Supply Drive and warnings for residents to be aware of children walking and at bus stops now that school is back in session.

4. Wendy Roop

Wendy Roop is working with Clerk Jessica Lang to prepare an ordinance violation letter for property on Mitchell.

G. Adjournment

There being no further business to come before the board, Wendy Roop initiated the motion for adjournment, seconded by Loraine Humphries. All present voted unanimously; motion carried.

Meeting adjourned at 7:39 p.m.
Transcribed 08/26/2026 by Jessica Lang, Clerk.