

**VILLAGE OF NEW MILFORD
MINUTES OF THE BOARD MEETING
SEPTEMBER 12, 2023**

Timothy H. Owens called the meeting to order at 6:30 P.M.

Roll call was taken with Timothy H. Owens, Sharon K. Baumgartner, Ron Colvin, Linnea Miller(via telephone), Eileen Owens, Deanna Rodgers, Rodney Roop, Dan Wolf, Adam Bunge and Jim Stevens in attendance.

A motion by Eileen Owens second by Deanna Rodgers to adopt the agenda, motion carried voice vote taken ayes (6) Ron Colvin, Linnea Miller, Eileen Owens, Deanna Rodgers, Rodney Roop, and Dan Wolf, nays (0) absent (0) abstain (0).

A motion by Deanna Rodgers second by Rodney Roop to approve the minutes of the 8/22/2023 Committee Meeting motion carried voice vote taken ayes (6) Ron Colvin, Linnea Miller, Deanna Rodgers, Rodney Roop, and Dan Wolf, nays (0) absent (0) abstain (0).

A motion by Deanna Rodgers second by Eileen Owens to approve the minutes of the 8/8/2023 Board Meeting motion carried voice vote taken ayes (6) Ron Colvin, Linnea Miller, Eileen Owens, Deanna Rodgers, Rodney Roop, and Dan Wolf, nays (0) absent (0) abstain (0).

A motion by Deanna Rodgers second by Ron Colvin to approve the minutes of the 8/8/2023 Public Hearing Meeting motion carried voice vote taken ayes (6) Ron Colvin, Linnea Miller, Eileen Owens, Deanna Rodgers, Rodney Roop, and Dan Wolf, nays (0) absent (0) abstain (0).

A motion by Deanna Rodgers second by Ron Colvin to accept the Financial Statement of August 2023, motion carried voice vote taken ayes(6) Ron Colvin, Linnea Miller, Eileen Owens, Deanna Rodgers, Rodney Roop, and Dan Wolf, nays (0) absent (0) abstain (0).

PUBLIC DISCUSSION:

None

PRESIDENT'S REPORT:

Tim reported the next Neighborhood Watch Meeting is September 20th @ 6:30 PM. He asked if we know the times for the October 28th event, there will be Trunk or Treat, Craft Show, and a movie. Deanna will get the times out. Tim reported that the invoices for this month's bills were in his box for the board members to review. There will be a meeting with the Rockford Park

District via zoom to go over some items and get the information out on the website. The Groundbreaking will be September 28th at 2:00 PM, the TV stations will be in attendance and Maurice West our State Representative, everyone is invited to attend. There will be another meeting to talk with the Rockford Park District about an agreement for the village to use some of their land to connect the paths. Tim will be talking with Comcast to review the village's contract and about getting faster internet. Doug Curry told Tim their contract expires at the end of 2023, so we need to go over a new agreement. The bulletin board is up and ready for use, he thanked Greg Tucker, Austin Odum and Dan Wolf for all of their help in getting it completed.

CLERK UPDATES/COMMUNICATIONS:

Sharon reported that we are moving the ARPA funds into the general fund account and can now spend the funds, the information below is from the auditors.

“For the Village’s 4/30/2022 Project and Expenditure Report due to the Treasury, the Village recognized approximately half of the Village’s total ARPA allotment as revenue and expense for the Village’s May 31, 2022 fiscal year end. The remaining amount of the total ARPA allotment will be recognized as revenue and expense during the Village’s May 31, 2023 fiscal year. The amount recognized for the May 31, 2022 fiscal year end represents the cash receipts for ARPA the Village has received thus far.”

ENGINEER REPORT:

Adam reported that Kevin is going to talk to Rock Road about the speed tables and see what can be done. We do not want to scare companies away from wanting to bid projects for the village. Tim asked Adam to get the cost of what we have spent on trying to get this problem corrected. Adam asked the board if they wanted him to get the cost to remove the old playground equipment, fence and back stop, the trustees stated they would like him to work on that and get the pricing to them.

My proposed 2024 Streets per Sheri’s multi year plan and our discussions at the Village:

- **Rydberg Road**
- **Lorraine Lane**
- **Bonnie Drive**
- **Cherokee Hills Pond renovations**
- **Original Estimated total for Project: \$420,000**

Adam reported : The Village was asked by the County whether they would want the watermain extended and an estimate of cost was included. The Village has 3 options for this extension:

1. Decide not to extend the water main at this time. The water main provided by the County will terminate at the SW corner of Baxter Rd and the southbound ramp to I-39. Estimated Village Cost: \$0
2. Extend the Watermain to the SE corner of Baxter Rd and Harrisville Rd. This would extend the 16” water main roughly 1,720 LF down Baxter Rd, all at Village cost. Estimated Village Cost: \$720,000.
3. Extend the Watermain to the NE corner of Baxter Rd and Harrisville Rd. This would extend the 16” water main roughly 1,720 LF down Baster Rd AND cross Baxter Rd at the Intersection with an underground bore, all at Village cost. Estimated Village Cost: \$785,800.
 1. We believe there is an opportunity to reduce the cost of this Baxter Rd crossing if the Village requests the water main crossing be open cut instead of directionally bored. We could request an updated cost for this option if the Village is interested in contributing \$730-\$740K for this extension

New Milford - Municipal Engineering Status Report -September 12, 2023

Misc Street Repair

11 th Street service road pothole repair has been requested. Service Rd issues have been addressed.

Proposed 2024 Street Project

Rydberg Road

Lorraine Lane; Bonnie Drive

2023 Street Project Contract – Winchester Drive and Toms Rd

Kevin is coordinating a response to Rock Roads for the speed tables. We will be investigating the effectiveness of the speed tables this week.

OSLAD Park Design – Upper Park Development

The majority of existing conditions TOPO has collected, we are currently working on gathering data within the dense trees and ravine.

Design has shifted to incorporate the existing trail on the Park District’s Property.

o We are preparing a temporary easement for the Park District for the paving of this section of path.

62 Acres Commercial Sub – [Subdivision Name TBD]

Ultimate outlet into the storm sewer has been shot for pond design.

Proposed pond calculations are underway. Final design for pond may depend on available entrances off IL-

251.

IDOT suggested access may be permitted, but subject to their review. To be clear, direct access is not allowed, but they are open to an access road that connects to a Village owned roadway within the subdivision.

Old Business:

Snow Removal –76.6 T currently in bin (5/8)

Doug Curry has shared a summary of the existing Salt Contract and quantity of salt credited to the Village. – Adam has updated the current salt inventory available to the Village.

Salt purchase invoice prepared and sent for end Jan and Feb deliveries.

Street Pavement Marking Totals (Rydberg and Rotary) – Adam met with Carlos to discuss pavement marking coordination on future projects. Adam has submitted to Carlos a striping plan for the two streets. Adam to reach out to Carlos for updates.

Requested to participate with the County for pavement marking. Sent the following quantities:

Rydberg: Paint 4” white – 11,500 FT; Paint 4” yellow – 6,800 FT

Rotary: Paint 4” white – 8,100 FT; Pant 4” yellow – 5,200 FT

Village Entrance Sign – Adam has submitted an exhibit with proposed sign size and layout to IDOT and the County

for review and recommendation. Adam to reach out to Carlos for updates.

The County is fine with the sign. We requested the sign be as close to the ramp as possible.

IDOT has previously acknowledged the sign should not be an issue.

I-39 Corridor – Adam met with Carlos to discuss the water main extension project.

o The bores have been taken and the County is continuing with their design.

o Carlos confirmed plans are tentatively scheduled to go out to bid this year.

o We discussed the option of running the WM north along Harrisville, Carlos to share an estimate to extend

the WM. – Adam will provide plan copies for Village review.

ATTORNEY REPORT:

Jim Stevens reported and reminded the board members to review the Mobile Home Ordinance so we can discuss at the September Committee Meeting.

Jim also reported on the Auto Body Shop that is operating illegally in the village, Jon Trail had gone into the business and did an inspection, there were several items he addressed. The owner has now filed for a Special Use Permit.

Jim asked the board if we want to file a Temporary Restraining Order, that can be a long legal process and could cost the village over \$5,000. Jon Trail stated that his findings have been passed onto Winnebago County and the EPA. The board asked if we cannot just shut them down. Dan Wolf stated maybe we should see what the county and EPA will do about the issues. Jim stated another direction to go is to send them a letter and let them know they will be fined, we could then discuss more at the Committee Meeting, and see if by then we hear back from the owner. Tim stated the board wants Jim to send out the letter.

BILLS TO BE PAID:

A motion by Eileen Owens second by Deanna Rodgers to pay the bills, \$26,898.34 motion carried voice vote taken ayes(6) Ron Colvin, Linnea Miller, Eileen Owens, Deanna Rodgers, Rodney Roop, and Dan Wolf, nays (0) absent (0)abstain (0).

PUBLIC WORKS, PUBLIC SAFETY & ORDINANCE

1. Rodney Roop reported on the sheriff's report –report on file. They patrolled for August 2023 63.72 hours, there were 53 incidents and 19 citations, and they patrolled 2.6 hours per day.

2. Jon Trail reported on the fire department report they had 84 calls for August 2023 and a total of 665 for 2023, 28 incidents in New Milford.

3.A motion by Deanna Rodgers second by Eileen Owens to approve Ordinance 2023-11 An ordinance amending the code of ordinances for the Village of New Milford, Illinois establishing application fees motion carried voice vote taken ayes (6) Ron Colvin, Linnea Miller, Eileen Owens, Deanna Rodgers, Rodney Roop, and Dan Wolf, nays (0) absent (0) abstain (0).

4.A motion by Deanna Rodgers second by Rodney Roop to approve Ordinance 2023-12 an ordinance annexing property commonly known as Harrisville Road, Rockford, Illinois 61109, PIN 16-32-100-012. (Ekberg) motion carried voice vote taken ayes (6) Ron Colvin, Linnea Miller, Eileen Owens, Deanna Rodgers, Rodney Roop, and Dan Wolf, nays (0) absent (0) abstain (0).

5.A motion by Deanna Rodgers second by Rodney Roop to approve Ordinance 2023-13 an ordinance zoning property IH – Industrial-Heavy District zoning classification for the Southeast Portion of the property located at Harrisville Road, Rockford, Illinois 61109, PIN 16-32-100-012. (Ekberg) motion carried voice vote taken ayes (6) Ron Colvin, Linnea Miller, Eileen

Owens, Deanna Rodgers, Rodney Roop, and Dan Wolf, nays (0) absent (0) abstain (0).

6.A motion by Deanna Rodgers second by Rodney Roop to approve Ordinance 2023-14 an ordinance annexing property commonly known as 8065 Harrisville Road, Rockford, Illinois 61109, PIN 16-32-100-011. (Ekberg) motion carried voice vote taken ayes (6) Ron Colvin, Linnea Miller, Eileen Owens, Deanna Rodgers, Rodney Roop, and Dan Wolf, nays (0) absent (0) abstain (0).

7.A motion by Deanna Rodgers second by Rodney Roop to approve Ordinance 2023-15 an Ordinance zoning property AG – Agricultural District zoning classification the property located at 8065 Harrisville Road, Rockford, Illinois 61109, PIN 16-32-100-011, with a special use permit under Section 21-58 to allow a portion to be used as a solar farm. (Ekberg) motion carried voice vote taken ayes (6) Ron Colvin, Linnea Miller, Eileen Owens, Deanna Rodgers, Rodney Roop, and Dan Wolf, nays (0) absent (0) abstain (0).

8.A motion by Deanna Rodgers second by Rodney Roop to approve Ordinance 2023-16 an Ordinance annexing property commonly known as 3749 Baxter Road, Rockford, Illinois 61109, PIN 16-31-200-014. (Ekberg) motion carried voice vote taken ayes (6) Ron Colvin, Linnea Miller, Eileen Owens, Deanna Rodgers, Rodney Roop, and Dan Wolf, nays (0) absent (0) abstain (0).

9.A motion by Deanna Rodgers second by Rodney Roop to approve Ordinance 2023-17 an Ordinance zoning property to AG - Agricultural District zoning classification for a portion of the property located at 3749 Baxter Road, Rockford, Illinois 61109, PIN 16-31-200-014, with a special use permit to allow a portion to be used as a solar farm. (Ekberg) motion carried voice vote taken ayes (6) Ron Colvin, Linnea Miller, Eileen Owens, Deanna Rodgers, Rodney Roop, and Dan Wolf, nays (0) absent (0) abstain (0).

10.A motion by Deanna Rodgers second by Rodney Roop to approve Ordinance 2023-18 an Ordinance annexing property commonly known as 3857 Baxter Road, Rockford, Illinois 61109, PIN 16-31-200-013 (Ekberg) motion carried voice vote taken ayes (6) Ron Colvin, Linnea Miller, Eileen Owens, Deanna Rodgers, Rodney Roop, and Dan Wolf, nays (0) absent (0) abstain (0).

11.A motion by Deanna Rodgers second by Rodney Roop to approve Ordinance 2023-19 an Ordinance zoning property to AG - Agricultural District zoning classification for the property located at 3857 Baxter Road,

Rockford, Illinois 61109, PIN 16-31-200-013. (Ekberg) motion carried voice vote taken ayes (6) Ron Colvin, Linnea Miller, Eileen Owens, Deanna Rodgers, Rodney Roop, and Dan Wolf, nays (0) absent (0) abstain (0).

12. Tabled until October 10, 2023

13. Tabled until October 10, 2023

14. Tabled until October 10, 2023

15. Tabled until October 10, 2023

ECONOMIC DEVELOPMENT, FINANCE & ANNEXATION:

1. A motion by Rodney Roop second by Deanna Rodgers to pay 30% of the cost to Seal & Stripe the parking lot \$2,550.00 motion carried voice vote taken ayes(6) Ron Colvin, Linnea Miller, Eileen Owens, Deanna Rodgers, Rodney Roop, and Dan Wolf, nays (0) absent (0) abstain (0).

2. Park Pavilion -tabled until October 19, 2023 waiting for more quotes.

3. Tim reported that we have 76.6 tons of salt left from last year, the new quote from Compass Minerals is for \$92.08 per ton, up only \$.99 from last year, we need to take 475 tons. A motion by Eileen Owens second by Deanna Rodgers for Timothy Owens to sign the Compass Minerals Salt Contract motion carried voice vote taken ayes(6) Ron Colvin, Linnea Miller, Eileen Owens, Deanna Rodgers, Rodney Roop, and Dan Wolf, nays (0) absent (0) abstain (0).

LIQUOR COMMISSION:

1. None

A motion by Deanna Rodgers second by Eileen Owens to adjourn the meeting, motion carried voice vote taken ayes(6) Ron Colvin, Linnea Miller, Eileen Owens, Deanna Rodgers, Rodney Roop, and Dan Wolf, nays (0) absent (0) abstain (0). Meeting adjourned at 7:29 P.M.

Respectfully submitted,

**Sharon K. Baumgartner
Village Clerk/Treasurer**